



240 Cahaba Valley Parkway | Pelham, AL 35124 | office (205) 989-9902 | fax (205) 989-9903

## PAP ORDER /INSURANCE REQUIREMENTS

Our goal is to begin treating your patient's sleep apnea as soon as possible. To do that, we need your help by sending along (or faxing in advance) the documents listed below:

- Face to Face evaluation documenting suspicion of sleep apnea  
*(Consult or office visit notes done prior to sleep study by a PCP or specialist)*
- Sleep Study (can be all night diagnostic, or split night)
- Patient name, demographics, phone numbers, etc.
- Insurance information including ID#
- Detailed prescription that includes supplies needed, device pressure, signed and dated by MD with NPI#

Because some insurances require pre-auths, we encourage appointments as this assures we have all the paperwork and authorization beforehand.

- United Healthcare requires 5-7 days for the auth to be issued.
- Viva Healthcare only requires pre-auths for BiPAP, but typically issues them within 1-2 days.

We take walk-ins and encourage patients to bring the documents with them (or fax beforehand) to speed the setup process along. If a patient wants to establish care without the documents or authorization, we can set them up same day with an ABN and credit card payment.

Thank you for all you do and if there is anything we can improve upon, please don't hesitate to call us!

-ONeal Medical-